

कीटनाशक सूत्रीकरण प्रौद्योगिकी संस्थान
रसायन एवं पेट्रोसायन विभाग
रसायन एवं उर्वरक मंत्रालय, भारत सरकार
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OFFICE MEMORANDUM

No. : IPFT/AD/2024-25/37

Dated : 11.09.2024

Sub : Re-Constitution of Sexual Harassment of Women (Prevention, Prohibition & Redressal) Committee.

The Competent Authority has accorded the approval for re-constitution of **Sexual Harassment of Women (Prevention, Prohibition & Redressal) Committee** consisting of the following :

S. No.	Name	Designation & Contact No.	Role in the Committee
1.	Dr. Rakhi Agarwal	Professor, NFSU, Delhi Mobile No. : 82879 04605 E-mail : rakhi.agarwal@nfsu.ac.in	Chairperson
2.	Dr. Smriti Kala	Scientist, IPFT Mobile No. : 98917 86761 E-mail : smriti.kala@ipft.gov.in	Member
3.	Ms. Nusrat	Scientist, IPFT Mobile No. : 76783 20347 E-mail : nusrat@ipft.gov.in	Member
4.	Mr. Mangesh A. Pande	Scientist, IPFT Mobile No. : 78272 19181	Member
5.	Dr. Sudeep Mishra	Scientist, IPFT Mobile No. : 93502 86125	Convener

The Terms of Reference of the Committee is as follows :

- To receipt and review the complaint filed or made to the committee in the manner as envisaged in the guidelines issued by the apex court or guidelines issued by the government of India from time to time
- The validity of committee would be for two (2) years extendable further twice of six month each but not more than one year after approval of Director. The Committee may co-opt any member as its expert or special invitee, as and when such need arises, with the due approval of the Director. In the absence Chairman, the senior most member will preside over the proceedings of the Committee and the presence of 2/3 members will be mandatory for holding the meeting. The committee will convene its meeting as and when required or asked to do so.
- Outside experts associated in the committee will be entitled for to & fro journey expenses from their HQs as per their entitlement besides mileage/local journey expenses and honorarium as per the rules/norms of IPFT.

Lalitash

(Dr. L.K. Thakur)

Head – Finance, Admin & Trg.

To,

All above Members of the Committee (By Name)

- CC :
- Director's Secretariat - For information please.
 - In-Charge (IT)/Website Coordinator - For uploading on the website of IPFT.

